The Computer Literacy and Internet Knowledge Test (CLIK) is an assessment of basic computer skills. It measures a person's proficiency with using Internet browsers and common desktop applications, such as email and word processing programs. The test consists of two 3-minute task-oriented simulations, followed by ten multiple choice questions. Since it is designed as a test of the kind of basic computer literacy that is required in many work environments, it can be used for any position which requires basic computer skills, such as receptionists, customer service representatives, medical billers, data entry clerks, administrative assistants, and more.

**Candidate Responses**

**Simulation 1 (Total Time Taken: 43 seconds)**
- Open a document
- Minimize a window
- Address an email (To, Cc, Subject)
- Copy and paste
- Send an email

**Simulation 2 (Total Time Taken: 17 seconds)**
- Maximize a window
- Use the browser address bar
- Create a new browser tab
- Use the Favorites/Bookmarks menu
- Perform simple Bing search

**Multiple Choice Time Taken**
1. To go to the previous web page in an internet browser, you would click: 9 sec
2. To move the browser window around the desktop, you would need to begin by clicking: 8 sec
3. When you copy and paste, the text is... 14 sec
4. Putting a file in the Recycle Bin permanently deletes it from your computer. 21 sec
5. Which password is the most secure? 18 sec
6. To restore the minimized window, you would click: 15 sec
7. To bring up a contextual menu like the one below, you would: 14 sec
8. Which of the following will NOT allow you to print a browser web page? 25 sec
9. Which of the following is a common document format found on the internet? 23 sec
10. To find text on a web page, you would press: 13 sec

**Results Summary**

**Melissa Sample**
Position: Administrative Assistant
Test Date: Jan 19, 2016
Test Event ID: CRI-9693-GPJT

**Score Report Data That Helps You Hire**

Each report provides powerful information in an intuitive and easily understandable format.

What you’ll find:

1. **OVERALL PROFICIENCY:** either Not Proficient, Proficient, or Highly Proficient
2. **RAW SCORE:** number of correct questions
3. **ITEMIZED Q&A:** every question and whether the applicant answered that question correctly

Results are instant – view your candidates’ score reports as soon as they finish the assessment.
CASE STUDY

One company gave the CLIK to employees in clerical and administrative positions, and found that there was a strong correlation (0.50) between CLIK scores and job performance, as measured by supervisory ratings.

Scientifically Validated

The CLIK test has been extensively validated for a wide range of positions that require basic computer knowledge. The test is highly correlated with job performance in such roles. Individual results on the CLIK have also been demonstrated to be highly reliable and consistent.