Score Report Guide

Criteria Basic Skills Test (CBST)

Criteria

The Criteria Basic Skills Test (CBST)

- The **Criteria Basic Skills Test (CBST)** measures the basic math and verbal skills that are required to succeed in a wide variety of non-managerial positions.

- It is a quick way to assess job readiness for a range of jobs, including administrative, customer service, and manufacturing positions.

- The **CBST** consists of 40 questions with a 20-minute time limit.

Vince Sample
Position: Sample Test Portfolio
Test Date: June 5, 2023
Test Event ID: ABC-D1Fg-2H3I-jkImN | Test Ver: 1.0

Criteria Score Report

SKILLS TEST
Criteria Basic Skills Test

The CBST measures the basic math and verbal skills that are required to succeed in a variety of entry-level jobs, such as grammar, spelling, math, and language skills. It offers a quick way to assess the job readiness of candidates in a range of jobs, including clerical, administrative, and customer service.

Results Summary
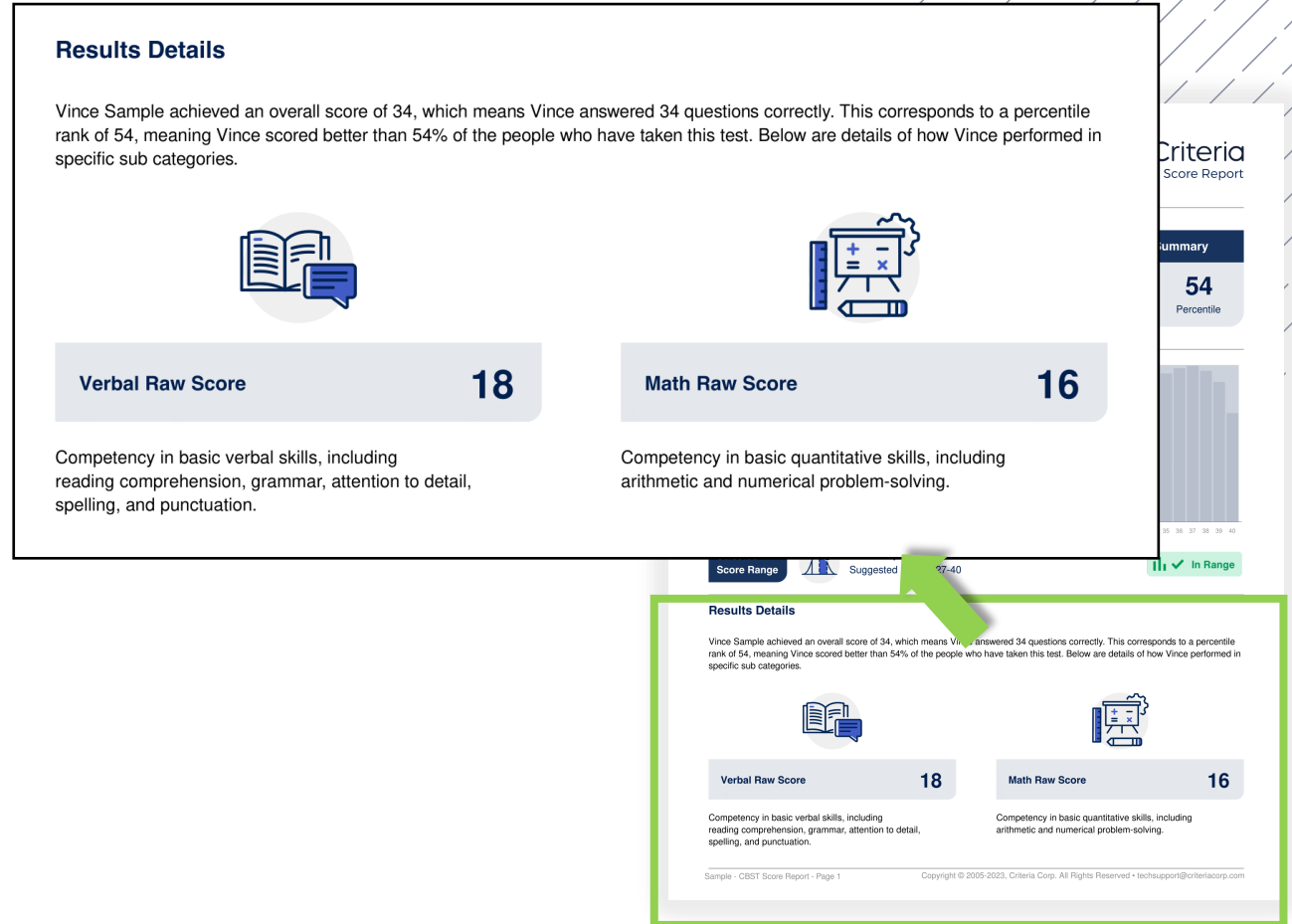| 34	54
Raw Score	Percentile

Raw Score

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40

Selected Score Range | **Food Preparation and Service** Suggested Range: 27-40 | ✓ In Range

Results Details

Vince Sample achieved an overall score of 34, which means Vince answered 34 questions correctly. This corresponds to a percentile rank of 54, meaning Vince scored better than 54% of the people who have taken this test. Below are details of how Vince performed in specific sub categories.

Verbal Raw Score	18

Competency in basic verbal skills, including reading comprehension, grammar, attention to detail, spelling, and punctuation.

Math Raw Score	16

Competency in basic quantitative skills, including arithmetic and numerical problem-solving.

Candidate Information and Results Summary

Vince Sample ①

Position: Sample Test Portfolio
Test Date: June 5, 2023
Test Event ID: ABC-D1Fg-2H3I-jklmN | Test Ver: 1.0 ③

Criteria
Score Report

SKILLS TEST

Criteria Basic Skills Test

The CBST measures the basic math and verbal skills that are required to succeed in a variety of entry-level jobs, such as grammar, spelling, math, and language skills. It offers a quick way to assess the job readiness of candidates in a range of jobs, including clerical, administrative, and customer service.

Results Summary ②

34	**54**
Raw Score	Percentile

1. The top of the first page of every **CBST** score report displays the candidate's information, including the candidate's name, position applied for, the date the candidate took the assessment, and the Test Event ID.

2. The Results Summary provides a Raw Score representing the number of questions the applicant answered correctly, as well as the applicant's Percentile ranking compared to our global norming group.

3. The Test Event ID is given to candidates at the beginning of their assessment and is used if they encounter any issues during the test. They simply return to www.oda1.com, enter their Event ID, and then they can continue their assessment from where they left off.

Criteria

Results Details

The **CBST** measures two main skills: Verbal Ability and Math Skills. These scores are broken out into separate percentile rankings.

The "Verbal Raw Score" represents how many verbal questions the applicant answered correctly. Verbal questions assess spelling, punctuation, grammar, attention to detail, vocabulary, and reading comprehension.

The "Math Raw Score" represents how many math questions the applicant answered correctly. Math questions evaluate basic quantitative skills including arithmetic and numerical problem solving.

Results Details

Vince Sample achieved an overall score of 34, which means Vince answered 34 questions correctly. This corresponds to a percentile rank of 54, meaning Vince scored better than 54% of the people who have taken this test. Below are details of how Vince performed in specific sub categories.

Verbal Raw Score	18

Competency in basic verbal skills, including reading comprehension, grammar, attention to detail, spelling, and punctuation.

Math Raw Score	16

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Score Ranges

The first page of the score report also provides a graph representing the standard distribution of raw scores on the **CBST**, with the majority of results grouping near the upper-middle, and less common scores falling towards both the higher and lower ends of the scale.

The candidate's raw score is shown in the blue bar on the graph. In the examples below, we can see that the applicant scored a 34. Where each candidate falls on the graph represents where their scores fall in relation to our global norming group.

With Job Association

Raw Score

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40

Selected Score Range

Food Preparation and Service
Suggested Range: 27-40

✓ In Range
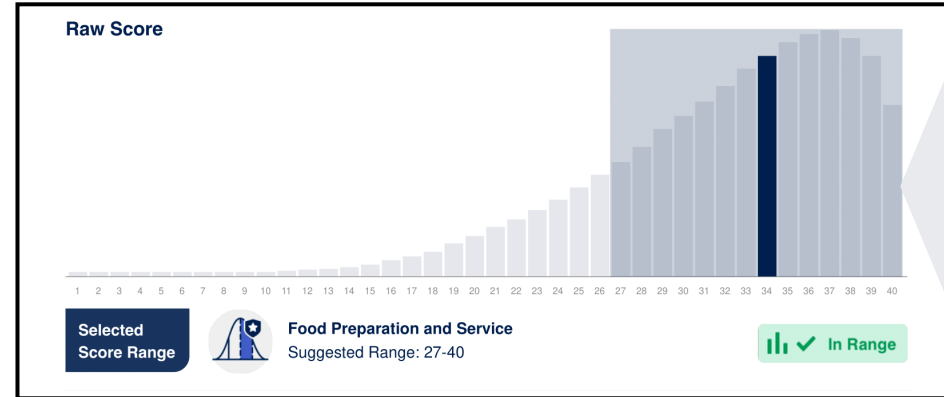
If a job association has been made prior to the candidate taking the test, then the graph will automatically appear with a gray box demonstrating the suggested score range for that position.

In the first example to the left, the test has been associated with a sample position, which has a suggested score range of 27 to 40. The applicant on the left achieved a 34, which falls inside of that range.

Without Job Association

Raw Score

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40
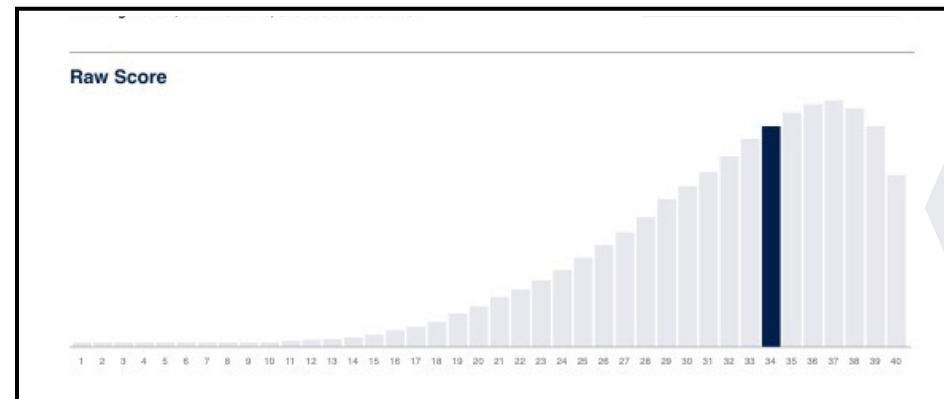
If no association has been made, the graph will only display the candidate's raw score, as seen on the left.

Criteria

Suggested Score Ranges by Position

The suggested score ranges for each position are displayed differently depending on whether you view them on the PDF of the score report or online within the platform.

In the PDF:

In the platform:
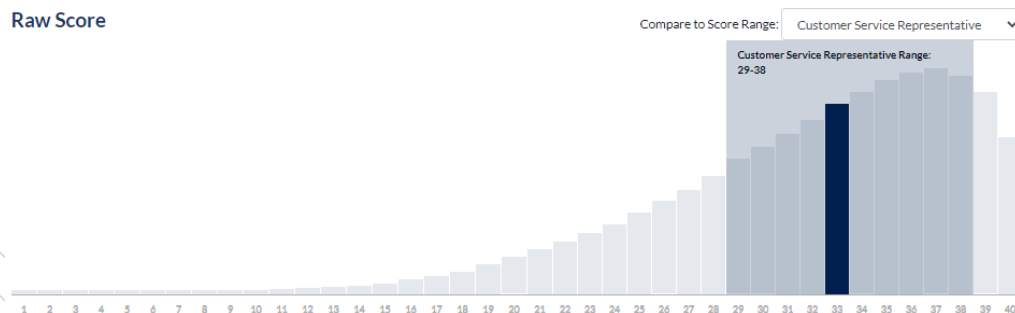
In the platform, the same score ranges for the different job families can be accessed in a drop-down menu above the graph.

Selecting one of the job families will produce a gray box representing the suggested range, allowing you to easily see if the candidate scored within that range.

The second page of the score report contains a table with the suggested raw score ranges for different job families.
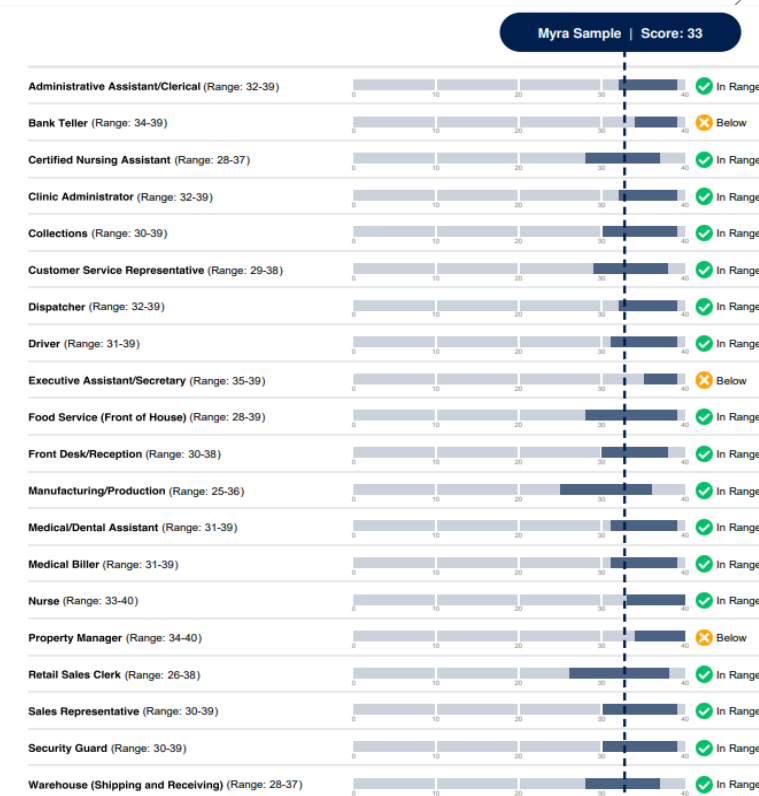
The table also tells you whether the candidate scored within, above, or below the suggested range for each position.

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For Further Information

If you have any questions or would like more detailed information regarding a particular score report, please contact your Customer Success Manager. Their contact information is available in the lower left corner of your account in Criteria's platform, but you can also reach out to the general support line at (877) 909-8378, or support@criteriacorp.com.

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